

**Primary topic: NORA3 Organisation**

- 1) Venue selection update (Hein Sas)
- 2) Sponsorship: update and criteria for role in conference (Hein Sas)
- 3) Sending out announcement/invitation: how and when (Philine zu Ermgassen / Hein Sas)
- 4) Timing: which week of November and which days of the week are preferred?
- 5) Session chair persons (Philine zu Ermgassen; Appendix 1)
- 6) Programme structure (Philine zu Ermgassen; Appendix 2)
- 7) Selection of keynote speakers (Boze Hancock)
- 8) Proceedings (Philine zu Ermgassen)
- 9) Production Working Group meeting at Aquaculture Europe 2020
- 10) Expert database

1) Venue selection update (Hein Sas)

- Rotterdam or Middelburg (Rotterdam is logistically best for conference itself, Middelburg not ideal on this point, but best for excursion)
- Both venues (hotels) are suited, in principle
- The organizers (Jeroen Vis of the ministry of Agriculture, Nature and Food Quality, Karel van de Wijngaard of WWF/ARK and Hein Sas) will make a choice before the end of January (weighing cost versus quality)
- HS communicates the chosen venue asap to all involved

2) Sponsorship: update and criteria for role in conference. (Hein Sas)

Already agreed sponsor is the Ministry of Agriculture, Nature and Food Quality, and the organizing committee are currently in discussion with The Rich North Sea ([www.derijkenoordzee.nl](http://www.derijkenoordzee.nl)) and WWF Netherlands ([www.wwf.nl](http://www.wwf.nl))

Criteria for engagement with sponsors:

- Direct interest in native oyster restoration/wanting to put the restoration agenda forward
- No influence on the programme
- Substantial financial contribution (3 main sponsors)
- Allowed: use of logo's/banners, poster, brief introduction at the start of the meeting

It was noted that if these 3 sponsors are confirmed, there would be sufficient financial commitment to cover all conference costs.

The Advisory Board (AB) agrees with the criteria and sponsors outlined above.

3) Sending out announcement/invitation: how and when (Philine zu Ermgassen / Hein Sas)

It was noted that the conference would be announced shortly after the sponsors, venue and dates are confirmed. This is likely to be early February at the latest. It was agreed that the invitation would be from the Organizers/Secretariat, also on behalf of the AB. The invitation wording will be proposed by the secretariat and Hein and will be shared with the AB in advance.

- 4) Timing: which week of November and which days of the week are preferred?

The AB expressed preference for the shaded dates in table below, so we decided these as definite choice, once availability by the chosen venue is conformed.

2	3	4	5	6
9	10	11	12	13

- 5) Session chair persons (Philine zu Ermgassen; Appendix 1)

- The AB agreed that the proposed chairpersons should be approached by the Organising Committee and NORA Secretariat. In the case of the production and the biosecurity sessions it was proposed there be 2 chairpersons per session, with an early career partnered with a more experienced chairperson (see updated Appendix 1).
- Other suggestions for chairpersons by the AB are welcome

- 6) Programme structure (Philine zu Ermgassen; Appendix 2)

- Wishes as expressed by the AB:
  1. More emphasis on production, involve producers (also see point 9)
  2. Speed dating to be included (before breaks?)
  3. More plenary discussion time
- Options:
  1. Shift/shorten PhD session
  2. Skip excursion
  3. Lengthen programme by half day (Hein will investigate budget consequences)

Secretariat and organizers will work out a new version of the programme and ask AB for advice.

- 7) Selection of keynote speakers (Boze Hancock)

- Both Boze's suggestions (either Chris Gillies or Simon Reeves from Australia and Betsy Peabody from US West Coast) were approved by the AB
- Chris or Simon will not need travel budget, but Betsy will.
- Hein will look for travel budget for her and communicate the result to Boze and AB/secretariat

- 8) Proceedings (Philine zu Ermgassen)

Confirming that Aquatic Conservation has expressed that they are happy to host the proceedings of NORA 3, as they have done for NORA 2.



**Other Business**

9) Production Working Group meeting at Aquaculture Europe 2020

Confirming that the NORA Secretariat have secured a meeting space for an afternoon session at the Aquaculture Europe meeting in Cork (29<sup>th</sup> Sept- 2<sup>nd</sup> Oct 2020). A meeting of the Production Working Group is planned.

10) Expert database

The AB is requested to review Appendix 3b and propose further themes for checkboxes, and whether some themes should be divided further or removed.

11) AOB

None